Housing Reservation Form

2017 California Science Education Conference
Sacramento, CA October 13 – 15, 2017

Reserve Early to Guarantee your 1st Hotel Choice

Reserve Online:	**Reserve by Fax:**	**Reserve by Mail:**
For immediate confirmation of your hotel and dates reserve online at **www.cascience.org**	1-877-385-9595	Conference Housing 11956 Bernardo Plaza Dr. No. 337 San Diego, CA 92128

Conference Housing Toll Free 1-877-385-9595

1. PARTICIPANT INFORMATION:

First Name:	Last Name:		
Address: (We recommend your home address)	City:	State:	
Postal Code:	Phone:	Fax:	Email:
School or Organization:	School District:		

2. HOTEL REQUESTS:

Arrival Date	Departure Date	Room Type	Special Requests	Roommate(s) Name(s)
10 / / 17	10 / / 17	☐ Single 1 Bed / 1 Person ☐ Double 1 Bed / 2Persons ☐ Double/Double 2 Beds / 2 Persons ☐ Triple 2 Beds / 3 Persons ☐ Quad 2 Beds / 4 Persons ☐ Suite – Please call for rates	☐ Smoking ☐ Non-Smoking ☐ Handicap Accessible ☐ _____	2. 3. 4.

2017 Calendar

TU	W	TH	FRI	SAT	SUN
10	11	12	13	14	15

3. HOTEL PREFERENCE:

Rates do not include State and Local taxes, currently 15.25% per night

Please Note your 1st & 2nd choice

	Hotel	Address	Room Rate (Single/Double)	Room Rate (Triple/Quad)	Distance to Convention Center	Notes *Parking Rates Subject to Change
	Sheraton Grand	1230 J Street	$169	$194 / $219	Across the Street	$20 Self Parking $32 Valet
	Hyatt Regency	1209 L Street	$169	$194 / $219	1 Block	$20 Self Parking $29 Valet Complimentary WiFi
	Residence Inn	1121 15th Street	$159 – Studio King	w/ pull out Sofa (Max 3 p)	2 Blocks	$20 Self Parking Complimentary WiFi Hot Breakfast Buffet Included
	Holiday Inn Express	728 Sixteenth Street	$135	$135	4 Blocks	Complimentary Parking Complimentary WiFi Hot Breakfast Buffet Included
	Best Western Sutter House	1100 H Street	$130	$130	4 Blocks	Complimentary Parking Complimentary WiFi Continental Breakfast Included

4. CANCELLATION AND DATE CHANGE POLICY:

Prior to September 14, 2017-
All hotel reservations, date changes, name changes and cancellations must be submitted to Conference Housing
Contact us at info@conferencehousing.com or fax to 877-385-9595

On or After September 15, 2017-
Contact the hotels directly for all arrival/departure changes or name changes
Please contact Conference Housing with any cancellations as we will try and use the room for another attendee

Cancellations must be received prior to 7 days of your arrival or a one-night room charge may apply

If you do not show up on your scheduled arrival date a one-night room charge may apply

5. FORM OF GUARANTEE:

Your credit card will not be charged prior to the event - Payment will be requested at check in by the hotel

☐ Visa ☐ MasterCard ☐ American Express ☐ Discover ☐ Diners Club

Credit Card Account Number: Expiration Date (must be later than 10/17)

Cardholder Name: (Please print) Cardholder Signature:

6. OPTIONAL PAYMENT BY CHECK:

A Credit Card is the preferred method to guarantee your reservation.
Conference Housing will not charge your credit card. All payments will be made directly to the hotel upon check-in.

If someone else is paying for your room with a credit card not present at check-in you must contact the hotel directly to set up prepayment.
Please call the hotel after September 14, 2017 and ask for a 3rd party Credit Card Authorization form.

If you are paying by check for your stay you must pay the hotel directly prior to check-in. Please send all future funds no earlier than September 1, 2017 directly to the hotel with your reservation name, arrival date, departure date, and include the event name "CA Science Education Conference".